

Date _____

Dance Arts Los Alamos
111 Longview Drive, Los Alamos, NM 87544 (505) 672-9462
Registration Form and Agreement: August 2007 – August 2008
Complete one form per student. Print legibly.

Name _____ DOB _____ Age _____
M/D/Y at registration

Address _____
Street City Zip

Home Phone _____ E-mail _____
To be used for DALA mailings

In the event that DALA must cancel a class on short notice due to teacher illness or inclement weather, please indicate the e-mail address you check most frequently: _____

Parents/Guardians _____

Work Phone 1. _____ Cell Phone 1. _____

Work Phone 2. _____ Cell Phone 2. _____

Physician _____ Phone _____

Two Emergency Contacts:

1. _____ Phone _____

2. _____ Phone _____

Physical or health concerns that Dance Arts Los Alamos needs to know about (allergies, medications, chronic health conditions) _____

Classes Requested:

Name of Class	Day of Week	#hours	Instructor
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____

Total # of individual student hours _____

*** Please sign all agreements on the back of this form.**

For Office Use Only:

Total Tuition Due: _____ Method of Payment: _____

Monthly Tuition: _____ - 5% discount: _____

+ Registration fee: _____

Grand Total Paid: _____

Monthly Installments: August (partial) _____ Sept. _____ Oct. _____ Nov. _____ Dec. _____
Jan. _____ Feb. _____ March _____ April _____ May _____ June _____ July _____ August (partial) _____

Photographs

I do _____ do not _____ (check one) give DALA permission to use photographs of me/my student on the DALA website and/or for publicity purposes.

Parent/Guardian Signature _____

Code of Behavior: To be signed by both dancer and parent.

Dancers are expected to be on time and properly attired for class. Dancers are to bring their own water to class. Dancers are expected to pay attention to instructions and not talk during class. Dancers are expected to show respect for their instructors and fellow students. Physical or verbal abuse of any kind will not be tolerated. Dancers and family members are expected to respect studio property, including mirrors, barres, mats, bulletin boards, and equipment. Students are not to touch the studio mirrors. Students and families are expected to clean up their own messes and return dance equipment and studio property to its proper place. Parents are expected to pick up their dancers promptly after class. Parents will be charged \$1.00 for each minute the instructor must wait with a student after class. For safety, parents are asked to come into the building at the end of class to retrieve their dancers. Dancers and parents understand that instructors have the right to take necessary measures to enforce this code. Failure to follow the Code of Behavior may include verbal warnings, removal from class, notifying parents, and withdrawal from class.

We have read the above and agree to this Code of Behavior.

Dancer's Signature _____

Parent/Guardian Signature _____

Tuition and Liability

A \$20 registration fee is required of every student at the start of the Fall term (\$10 at the start of the Spring term, \$5 at the start of the Summer term). Male students dance on tuition scholarships, granted contingent upon the dancer's fulfillment of the requirements outlined in the DALA policy and space available in the class. Tuition for each term can either be paid in full at enrollment with a 5% discount or in monthly installments. If the monthly installment option is chosen, a series of post-dated checks or pre-approved bank drafts for the entire term must be presented at registration. The checks will be kept secured and deposited on the fifth day of each month. I release DALA from any liability for any accident or injury occurring on or around studio premises or at any function held at other locations in conjunction with dance classes/rehearsals/performances in which the student named on the form is enrolled. Given the nature of physical activity, and with the knowledge that injuries and even death can occur, I declare my student to be in good health and have taken necessary steps to obtain accident, health, and/or hospitalization insurance to cover any sustained injury. I further hold DALA staff, instructors, Board of Directors, and the owner of the studio building harmless in the event of such an occurrence. If I cannot be contacted in the event of an injury or health emergency, I give my permission for DALA staff to obtain medical services for the student named on this form.

I understand that I am liable for tuition payments unless I have given Dance Arts Los Alamos two weeks notice.

Parent/Guardian Signature _____ **Date** _____

Withdrawal

Students who wish to withdraw from a class must notify their instructor immediately and she/he will complete a withdrawal form. Except in the case of a medical emergency, two weeks notice is required of any student who withdraws from a class. At the time the withdrawal form is completed any uncashed checks will be returned or refunded for those who have paid the term in full. Any student wishing to return to class after withdrawing must re-register with the office.

Make-Up Classes

If you miss a class and wish to make up this class, you may do so with any class listed that is appropriate for your child's age or with permission of an instructor of a class that perhaps is not for your child's age. If DALA or a faculty member must cancel he/she will set aside another time for a make up class. If you cannot attend the make-up class, you may use another class elsewhere for a make-up. There are no financial credits or reimbursements for missed or cancelled classes. Long-term illness may be a reimbursable absence if you advise the office as soon as you can. However, it is on a case-by-case basis. Travel is not considered a reimbursable absence.
